

## ASSISTANT SOCIAL SERVICES ATTORNEY – CHAUTAUQUA COUNTY GOVERNMENT

### DEPARTMENT OF MENTAL HYGIENE AND SOCIAL SERVICES

The Chautauqua County Department of Mental Hygiene and Social Services is seeking to fill a Full-Time Assistant Social Services Attorney position located within the Mayville, NY office. This position is 35 hours per week with salary commensurate with experience. An Assistant Social Services Attorney is responsible for providing counsel and resource services for the Chautauqua County Department of Mental Hygiene and Social Services. Other responsibilities include answering technical, legal and resource questions, providing advice regarding problems affecting the operation of the department, representing the department in court in accordance with overall policies of the department, and applying legal and resource knowledge to specific problems and the taking of appropriate action. This position is supervised by the Social Services Attorney and/or another department Attorney of higher rank. Does related work as required.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title. An incumbent will be chosen from approved applications received.

#### **Chautauqua County Offers A Comprehensive Benefits Package Which Includes:**

- Health Insurance (including Dental & Vision plan)
- Health Savings Account (partially funded by the County)
- Flex Spending Account
- NYSLERS Pension
- Eligible for Federal Public Service Loan Forgiveness
- Mileage Reimbursement (when applicable)
- 13 Paid Holidays
- Vacation and Sick Time
- Personal Days
- NYS Deferred Compensation
- Wellness Program
- Life Insurance

**Minimum Qualifications:** This position requires possession of a License to practice law in New York State at the time of application, appointment, and during service in this class.

**Application Process:** Interested candidates must complete an original Chautauqua County Government Application for Employment/Examination available on the county's website: [chqgov.com](http://chqgov.com) and ***return it, along with a copy of applicable credentials***, to Chautauqua County Department of Human Resources, Gerace Office Building – Room 144, 3 North Erie St, Mayville, NY 14757 or email completed application (including signature) to [Countyemploy@chqgov.com](mailto:Countyemploy@chqgov.com)

Chautauqua County Government is an Equal Opportunity Employer