

Minutes

NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD

Thursday, March 11, 2021, 4:00 p.m.

Town of Sheridan Municipal Building
2773 Route 20, Sheridan NY 14135

Chairman Purol called the meeting to order at 4:00 p.m.

The roll was called and a quorum was present.

Members Present: Dan Pacos, Richard Purol, John Walker, Brian Purol, Terry Niebel, Dave Hazelton, Art Miller, Jay Warren, Dan Schrantz

Members Absent:

Others: Kathy Tampio, Juan Pagan, Randy Woodbury, Seth Krull, Lynne Dimmer, Tom Wik, Jim Crowell

MOVED by Niebel, SECONDED by B. Purol, the minutes of 2/11/2021 were approved by unanimous vote.

Privilege of the Floor

Lynne Dimmer: Re: Request for service connection to existing water main for her property located at 10579 Temple Road. (Additional discussion and investigation of feasibility and estimated costs will be required – with County Attorney and Project Engineers)

Communications

- Seth Krull, CPL – email correspondence re: Phase II bid process.
- Contract award notification – Municipal Solutions for Grant Financial Services
- EFC – provided final DWSRF with Municipal Solutions for WIIA grant funding

Chairman’s Report

Chairman Purol – Discussion of recent meeting with Chautauqua County Officials Re: Proposed Efficiency Measures for county Water & Sewer District.

Unfinished Business

1. **Property Transfers** - Transfer of Pump Station Town of Dunkirk property and Water Tank Town of Sheridan property for Phase II Capital Project: Final deed descriptions finalized between County Attorney Wright and Towns Attorney Passafaro. Transfer ready for recording at Chautauqua County Clerk’s office when approved by Town of Dunkirk Council.

2. **Ethics training and financial disclosure statements** – Ethics Training sign-in sheet completed for all members. Financial Disclosure Statements completed by all except one member pending.
3. **ESD Grant Audit & Financial Services Contract** – Financial Services Contract for Grant administration awarded and in process for execution with Municipal Solutions. Ongoing assistance with ESD Grant Audit being provided by Municipal Solutions.

New Business

1. MOVED by Pacos, SECONDED by Miller to authorize payment of City of Dunkirk Water Invoices listed according to Water Purchase Supply Agreement #18-39-04
 - a. Invoice # 0002432-14 Greenhurst & Franklin Ave. Master Meter – in the amount of \$2,017.05
 - b. Invoice # 0002433-14 Roberts Rd & Urban Rd Master Meter – in the amount of \$38,041.92

Unanimously Carried

Reports

- **Financial Report and Administrative Update** – Kathy Tampio –(Hard copy Capital Report and 2021 Budget Year to Date Report provided to Board members and placed on file)
 1. Contract amendments to extend terms will be required for CPL and for Municipal Solutions – each expire 12/31/2021
 2. ESD Grant #1 project cost certification by Bonadio being coordinated in order to receive grant funds for initial project – Brocton and City of Dunkirk portions
 3. EFC grant administration proceeds with financial services provided by Municipal Solutions
- **Capital Project Construction Update** –Seth Krull
 - Phase II project Bid Documents let 3/8/2021. Bids to be received 3/29/2021. Copies of Bid Documents to be stored at Town of Sheridan. Bids include two interconnects with Town of Pomfret water districts. Seth was requested to provide Town of Pomfret with description of how water will be metered and charged to Village of Fredonia or NCCWD in the event of emergency water use via the two interconnections.
 - Review continues by DOCCS for remaining project funding (approximately \$1.4 million)
 - Town of Dunkirk – Bennett Road watermain project nears completion
 - USDA RD funding updates pending for Town projects
 - Towns of Westfield and Ripley in process of construction of watermain extensions along Route 5.

Discussions:

Dave Hazelton: Re: possibility to recover costs of water used for fight a house fire in the Village of Brocton. House owned by Chautauqua County Land Bank. Request ability to attend CBI Water Works meetings. Inquiry – CBI Water Works increase in cost of water to Village of Brocton per the intermunicipal contract.

Randy Woodbury: Re: City of Dunkirk/Village of Fredonia interconnections. City audit pending with Dr. Reinelt's assistance to determine updated water rate per the Water Purchase/Supply Agreement with NCCWD.

MOVED to Adjourn by Warren, SECONDED by Walker
Unanimously Carried

The meeting ended at 5:25 p.m.

Respectfully Submitted,
Kathy Tampio, Clerk, Chautauqua County Legislature/NCCWD Administrative Coordinator

- Next meeting – April 8, 2021, 4:00 pm, Location TBA

Approved 4/8/2021